

## BOOTH RESERVATION FORM

### 2023 LeadingAge Indiana Spring Conference and Trade Show -The Greater Good May 3-4 | Crowne Plaza Hotel, Indianapolis, IN

#### Pricing Information:

- **Member**                    **\$745 (LeadingAge Indiana, INALA, IHPCO)**
- **Non-Member**           **\$895**

**Includes:** 10' x 10' carpeted booth, (1) six-foot skirted table, (2) folding chairs, (1) wastebasket, sign, (2) Wednesday only registrations (includes networking reception).

**Instructions:** Please return completed form to Tina Bowman at [tbowman@leadingageindiana.org](mailto:tbowman@leadingageindiana.org).  
Or, mail to Tina at LeadingAge Indiana, P.O. Box 68829, Indianapolis, IN 46268.

**NOTE:** *You will be invoiced after January 1, 2023.* Payments will be **due by April 4, 2023.** Payment secures booth purchase. We cannot guarantee your booth purchase if payment is not received by April 4, 2023,

Name of Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### Which services or products do you consider competition to your own?

Pharmacy    Legal/Attorney    Medical Supplies    Cleaning Services or Supplies    Dining  
 Transportation    Human Resources    Staffing Services    Education/Training    IT/Technical

Other \_\_\_\_\_

Electricity and dedicated internet access at your booth may be available **for an additional fee** through the venue and/or show management partners. Check below if you wish to be contacted about these services.

Electricity       Dedicated Internet

**Terms and Conditions of Exhibiting:** LeadingAge Indiana reserves the right to allocate space in such a manner as to produce a balanced show in order to enhance its appeal to attendees. Booths will be assigned on the basis of availability of space in the order received. All exhibits must be set up during the time allotted. No exhibitors may set up or take down their booths during official show hours. Upon the request of show management, exhibitors may be required to rearrange or limit their displays if equipment, tables, etc., cause congestion in the aisles or interfere with other exhibits or block aisles. Show management reserves the right to restrict the operation of or evict completely any exhibit, which, in its opinion, detracts from the general appearance of the exhibition as a whole. Exhibitors may not assign, sublet or apportion to others the whole or any part of the space allotted to them without the permission of show managers, and may not advertise or display goods or services other than those manufactured or sold by them in the regular course of doing business. By signature of this contract, the exhibitor also expressly holds LeadingAge Indiana harmless from any and all claims for any injury, loss or damage that may occur to the exhibitor while on the show site and agrees to secure liability insurance to cover such injuries, accidents and losses. **In the event of a postponement or virtual conference, the payment will be applied to exhibit space for rescheduled dates. No refunds for cancellation after April 4, 2023.**

Signature \_\_\_\_\_ Date \_\_\_\_\_